



Project Manager

MurphyMcKenna Construction is seeking qualified candidates for a Project Manager to join our team.

Management:

- Primary responsibilities are to coordinate, organize and oversee that assigned projects remain on budget and on schedule.
- Project Manager will closely monitor project resources while keeping the project team updated in a timely manner regarding milestones and deadlines.
- Coordination and participation in monthly meetings to update management of project progress, concerns, personnel needs, and immediate issues in need of attention.
- Project Manager will be in direct supervision of project Superintendents, Foreman, as well as all Carpenters and Laborers.
- Maintain and monitor communication with clients, subcontractors, architects, and all team members with utmost professionalism.

Personnel:

- Coordinate monthly site management meetings to help support Site Superintendents and project Foreman, as well as organize a yearly Field Staff meeting.
- Monitor job site morale and manage personnel issues accordingly as they arrive.
- Manage and approve all vacation requests for field staff while ensuring adequate job site coverage.
- Maintain an ongoing assessment of the individual skill level and growth of all field staff and personnel. Advise and validate appropriate employee advancement when necessary.

Operations:

- Project Manager will be responsible for ensuring projects are meeting deadlines, while also performing site inspections on a regular basis to ensure quality control.
- Organize and participate in project start-up meetings, while establishing a strong completion strategy throughout the duration of the project.

- Closely supervise safety inspection meetings and follow-up with Safety Inspector to help facilitate all necessary improvements are made.
- Maintain companywide site compliance with all OSHA regulations.
- Maintain Waterproofing and all Field Protocol documentation.

Focusing on high-end residential custom homes throughout the Bay Area and Sonoma County, MurphyMcKenna is regionally recognized for their commitment, dedication, and execution to the highest level of craftsmanship. MurphyMcKenna offers an excellent compensation package which includes competitive medical, generous profit-sharing IRA/401k plan, Paid Time-Off (PTO) and paid Holidays. Apply: Send your resume to careers@murphymckenna.com